

Declaration that Parish Officers comply with the 'Fit and Proper Persons' legislation

(To be signed by all members of the PCC on their election or, where a member serves *ex officio* or by virtue of membership of a relevant synod, from the date on which their time in office commences)

Name of PCC

Name of individual

I, the undersigned, declare that:

- I am not disqualified from acting as a charity trustee. (see note overleaf)
- I have not knowingly been involved in tax fraud.
- (Those responsible for spending money:) I will at all times seek to ensure the PCC's funds, and charity tax reliefs received by the PCC, for which I am responsible are used only for charitable purposes.
- (Those responsible for claiming Gift Aid relief on behalf of the PCC:) I will seek to ensure that the PCC claims only the Gift Aid relief to which it is entitled.

Signed.....

Date.....

Home address.....

..... Postcode

Previous address if moved in past 12 months.....

..... Postcode

<p>Record Keeping This form should be kept in the parish as long as the person it refers to is on the PCC. You do not need to send it to anyone else.</p>
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Under the Charities Act 2011 (as amended), you are disqualified from serving as a charity trustee in the following circumstances (unless there is a relevant waiver in place):

- You have been convicted of an offence involving deception or dishonesty (unless any such conviction is legally regarded as spent).
- You are an undischarged bankrupt.
- You have made compositions or arrangements with any creditors from which you have not been discharged.
- You have been disqualified from serving as a company director.
- You have been disqualified as a charity trustee by order of the Charity Commission (unless the order is limited to specific charities or a class of charities which does not include the PCC named above, or is spent).
- You have been removed as a trustee, charity trustee, officer, agent or employee by an order of the Charity Commission.
- You have been suspended by the Charity Commission.
- You have been found in contempt under the Civil Procedure Rules for having made a false disclosure statement or for having made a false statement which was confirmed by a statement of truth (unless any such conviction is legally regarded as spent).
- You have been convicted of a relevant offence (or a related offence such as attempting to commit, or aiding and abetting or procuring the commission of, such an offence): (i) under certain antiterrorism legislation, (ii) of money laundering, (iii) under the Bribery Act 2010, (iv) of disobeying or contravening an order of the Charity Commission, (v) of misconduct in public office, (vi) of perjury or, (vii) of perverting the course of justice.
- You are subject to a notification requirement under Part II of the Sexual Offences Act 2003.
- You are a designated person for the purpose of Part I of the Terrorist Asset-Freezing etc Act 2010 or the Al-Qaida (Asset-Freezing) Regulations 2011.

If you are in any doubt as to whether any of the above conditions applies you should seek clarification from your Diocesan Registrar.