

Stephen Barber
Safeguarding Adviser
Department of Mission

17 June 2014

This letter is for your Parish Safeguarding Officer or equivalent

Dear Colleague

Enquiries

I am, of course, always happy to answer your enquiries. However, I work part time and am usually only here in the mornings and not always then. You might find it quicker to check on the safeguarding pages on the Diocesan website, which you can find [here](#). Or send an email to me at stephen.barber@oxford.anglican.org.

Disclosure and Barring Service (DBS)

We have prepared a set of FAQs on DBS issues. You can find this [here](#) so the answer to your query might well be there already.

DBS checks for employed youth workers

These can now be put through Churches' Agency for Safeguarding along with other parish appointments. They no longer need to be passed to Ian Macdonald.

Lone working

Recording pastoral encounters

After a good deal of work and discussion these two guidance notes have now been approved and are on the Diocesan website on the safeguarding pages in the Forms pack. They can be found by clicking on [Lone working](#) and [Recording Pastoral Encounters](#). Please take a few minutes to read them and then put them into practice.

Risk assessments

Risk assessments for place and activities should be conducted at least once a year and the result recorded. A form to do so is on the website and has recently been revised and guidance notes added. It can be found in the Forms pack at <http://www.oxford.anglican.org/mission-ministry/safeguarding/forms-policies-and-practice-guides/>.

Training

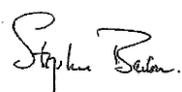
We have started a programme of safeguarding training for all parish clergy which will cover the whole Diocese over three years. The Bishops will contact the relevant groups of clergy and follow this up. This training is also expected for all youth, children's and family workers employed by parishes.

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For parish volunteers and for clergy and employed workers who have not yet had the centrally organized programme, training is available in various ways:

1. You may be able to attend safeguarding training offered by your Local Safeguarding Children Board (LSCB). There is one of these for each local authority area.
2. If you have someone who is competent in safeguarding children matters and confident about delivering training I can make my materials available for them to run a session for you. Several parishes have done this.
3. If you would like Diocesan training at your parish please contact me at stephen.barber@oxford.anglican.org with details of possible dates, numbers and venue and I will see if I can match you with a trainer from our voluntary trainer team. I cannot guarantee this.
4. We do not yet have a programme of safeguarding training in work with vulnerable adults but there is a Pastoral Care training DVD which is available on request. Some Local Safeguarding Adult Boards (LSAB) also have on-line courses.
5. Training in Domestic Abuse work is also available from some Local Safeguarding Children Boards.



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