# Oxford Diocesan Board of Finance 

## 2024 Budget \& 5-year projections

INDEX

12024 Budget Overview<br>22024 budget<br>3 5-year projections<br>42024 Deanery Share Allocation<br>5 Capital budget

## 2024 Budget - Overview

Since Diocesan Synod considered the draft 2024 Budget it has become clear that inflation, whilst now thankfully reducing, will remain above the Government's target of $2 \%$ for significantly longer than previously expected and that the diocesan stipend (and salary) increase of $4 \%$ in 2023 was below this year's average pay increases in the UK. I am pleased to say that it has been possible to provide in the updated 2024 Budget for a $5 \%$ increase in stipends and salaries (the draft 2024 Budget provided for 4\%) whilst still keeping the average parish share increase at $3 \%$. This is in line with national recommendations and is possible due to higher rental and interest income provided it is possible for parish share to continue its post-Covid recovery.

We are presenting for the first time a five year projection for all diocesan income and expenditure in the interests of transparency. This does include some reasonably cautious (but far from worst case) assumptions for investment returns and lower interest rates on cash held. It shows a worsening position in the later years which will need to be addressed if it looks likely to crystallise but does not present particular issues for 2024 (or 2025) if parishes are able to pay parish share at the levels requested (with ongoing modest allowance for under-payment).

We are very aware that parish share does remain difficult for many parishes - in most instances due to reducing congregations but in some as a consequence of decisions being taken nationally in relation to Living in Love and Faith and will continue to have discussions locally wherever this is helpful. The Finance Committee has begun a modest limited review of certain points that arose from last year's review and any outcomes of this will affect 2025: we are however very aware that any changes that benefit some deaneries will worsen the position for others.

We are encouraged that the recent annual meetings with PCC Treasurers have raised few questions about the Budget or projections and are so grateful for all that Treasurers and other clerical and lay leaders do to help ensure that the funds needed to do God's work are available month by month. We continue to receive positive feedback for On the Money, setting out diocesan finances in an accessible form, and will continue to provide materials that are helpful at local level.

We keep under very active review all our expenditure so that we achieve economies wherever possible and only incur new expenditure after rigorous assessment.

## Mark Humphriss

Diocesan Secretary
October 2023

## 2024 Budget

## Summary

This paper highlights the amendments made to the 2024 budget model over the Summer.
Points to note are as follows:

## 2024 Parish Share Allocation

Stipendiary minister posts have moved from 308.98FTE to 309.75FTE (0.77FTE increase), following consultation with Archdeacons over the Summer.

The 2024 Parish Share allocation was presented to Diocesan Synod in June, subject to clergy post changes for 2024 as agreed by Senior Staff by 31 August 2023. The following changes have been made in the new version of the share allocation as attached:

## Stipendiary post changes:

| Archdeaconry | Deanery | Details | Stipendiary post <br> change |
| :--- | :--- | :--- | :--- |
| Berkshire | Bradfield | Increase of 0.4FTE as <br> Englefield Rector post <br> changed from HfD | +0.40 |
| Berkshire | Newbury | Increase of 0.5FTE as <br> Walbury Beacon Rector post <br> now 1FTE | +0.50 |
| Berkshire | Sonning | Increase of 0.2FTE as <br> Wokingham All Saints <br> Associate Clergy post now <br> 1FTE | +0.20 |
| Buckingham | Aylesbury | Decrease of 0.23FTE as <br> Kingsbrook and Broughton <br> posts amalgamated | -0.23 |
| Buckingham | Milton Keynes | Increase of 0.2FTE as <br> Bletchley New Communities <br> post transitions into share <br> allocation. | +0.20 |
|  |  | Increase of 0.2FTE as <br> Stantonbury Team Vicar <br> post now 1FTE. | +0.50 |
| Dorchester | Abingdon | Decrease of 0.5FTE as <br> Applaton Rector post now <br> HfD | -0.50 |


|  |  | Increase of 0.5FTE as Radley <br> Associate Clergy post now <br> 1FTE |  |
| :--- | :--- | :--- | :--- |
| Dorchester | Wallingford | Increase of 0.2FTE as Didcot <br> All Saints New Communities <br> post transitions into share <br> allocation. <br> Decrease of 1FTE as Didcot <br> All Saints Associate Clergy <br> post now HfD | +0.20 |
|  |  | Net total | -1.00 |
|  |  |  | +0.77 |

The above net increase in stipendiary clergy posts of 0.77 results in an increase in ministry costs of stipend, Nl and pension totalling approximately $£ \mathbf{5 2 k}$.

## House for Duty post changes:

| Archdeaconry | Deanery | Details | House for Duty <br> post change |
| :--- | :--- | :--- | :--- |
| Dorchester | Abingdon | Increase of 1 House for Duty <br> post in Appleton. | +1.0 |
| Dorchester | Bicester \& Islip | Increase of 1 House for Duty <br> post in Shelswell as post <br> now to be included in share | +1.0 |
| Dorchester | Wallingford | Increase of 1 House for Duty <br> post in Didcot All Saints. | +1.0 |
|  |  | Net total | $\mathbf{+ 3 . 0}$ |

## Housing implications of post changes

The budgeted average cost of housing for 2024 (the average cost of council tax, water rates, insurance and repairs) is $£ 10,821$. $£ 10,821$ is derived from the total budgeted cost of these elements divided by the total number of occupied houses. If a reduction in ministry post changes is notified after the first draft share allocation has been presented to Synod, this results in under recovery of the housing costs (unless the $£ 10,821$ housing cost is recalculated, thus increasing ministry costs for all deaneries). Given that we have undertaken at Synod not to change share other than ministry post changes, we should not recalculate the housing element for all.

The changes since June Synod this year result in a potential increase in recovery of housing costs of approximately $\mathbf{£} \mathbf{2 K}$.

## Other Changes to the 2024 budget:

The reconciliation of the prior budget to that as presented is as follows:


The budgeted surplus has significantly increased, primarily due to the following material adjustments:

1. National Church adjustments reflect actual budgets provided by the NCls.
2. Share allocation adjusted following Deaneries confirming posts for 2024.
3. Share Recovery has been adjusted down to $94.5 \%$. In the current circumstance, this is felt to be appropriately prudent.
4. Support cost savings reflect changes in budgeted staff structures, savings in NI contributions, and some roles transferring to the UTR Fund (such as a proportion of PDA cost and some changes within the Property Department). Salary increases to 5\% (previously 4\%) from 1 Sept.
5. Ministry costs have been amended to reflect an amended increase to $5 \%$ from $4 \%$ from 1 April. There have been compensatory adjustments to the national minimum stipend calculation in the model which drives pension contribution costs. The deployment changes noted above are also included.
6. The new Treasury Management policy allied with increased interest rates has helped increase budgeted income by $£ 28 \mathrm{k}$.
7. Full application of the stipend inflation linked Share support from the UTR fund provides another $£ 80 \mathrm{k}$ of income support.

## John Orridge

Director of Finance

## October 2023

|  | 2024 Budget |  |  |
| :---: | :---: | :---: | :---: |
|  | Costs | Income | Net |
|  | £ | £ | £ |
| Resourcing Ministry \& Mission |  |  |  |
| Parochial Stipends | 10,650,200 | 0 | 10,650,200 |
| National Insurance \& Apprenticeship Levy | 967,038 | 0 | 967,038 |
| Pension Contributions | 2,563,037 | 0 | 2,563,037 |
| Total Parochial Stipends, NICs \& Pensions | 14,180,275 | 0 | 14,180,275 |
| Parochial Fees | 0 | -915,000 | -915,000 |
| Other Income (Contributions to Stipends) | 0 | -175,327 | -175,327 |
| Glebe Costs/Income | 235,882 | -5,376,722 | -5,140,840 |
| Statutory Fees \& Other Contributions to Stipends | 235,882 | -6,467,049 | $-6,231,167$ |
| Bishops \& Archdeacons Office Costs | 289,292 | -61,497 | 227,795 |
| Other Parochial Ministry Costs | 366,000 | 0 | 366,000 |
| Grants to Clergy | 140,367 | 0 | 140,367 |
| Bishops Discretionary Funds | 21,100 | 0 | 21,100 |
| Building Grants | 35,000 | 0 | 35,000 |
| Ministerial Oversight \& Grants | 851,759 | $-61,497$ | 790,262 |
| Pre-ordination Costs:- |  |  |  |
| National Church - Central Fund for Training | 905,921 | 0 | 905,921 |
| M\&M: Vocations \& DDO | 823,832 | -9,000 | 814,832 |
| Ordination \& First Appointment Grants | 120,000 | 0 | 120,000 |
|  | 1,849,753 | -9,000 | 1,840,753 |
| Post Ordination \& Lay Ministry Training:- |  |  |  |
| M\&M: Formation for Ministry | 532,405 | -77,000 | 455,405 |
| Total Ministry Training Costs | 2,382,158 | -86,000 | 2,296,158 |
| Buildings |  |  |  |
| Buildings Repairs | 2,096,912 | 0 | 2,096,912 |
| Council Tax, Water, Insurance etc. | 1,617,407 | 0 | 1,617,407 |
| Rental Costs \& Housing Allowances | 478,952 | 0 | 478,952 |
| Staff Costs \& Administration | 401,019 | 0 | 401,019 |
| Lettings Costs/Income | 66,950 | -1,050,074 | -983,124 |
| Other Buildings Income | 10,000 | -125,400 | -115,400 |
|  | 4,671,240 | -1,175,474 | 3,495,766 |
| Apportionment of support costs (FTE - not including support posts) | 894,028 |  | 894,028 |
| Resourcing Ministry \& Mission Total | 23,215,342 | -7,790,020 | 15,425,322 |
|  |  |  |  |
| Support for Parish Ministry |  |  |  |
| Bishops \& Archdeacons Office Costs | 289,292 | -61,497 | 227,795 |
| Mission \& Ministry: Management \& Support | 231,491 | -1,000 | 230,491 |
| Mission \& Ministry: Clergy Conference | 15,000 | 0 | 15,000 |
| Communications | 257,851 | -20,000 | 237,851 |
| DAC | 238,161 | -500 | 237,661 |
| MPC | 59,691 | 0 | 59,691 |
|  | 16,115 | 0 | 16,115 |
| Safeguarding | 413,619 | 0 | 413,619 |
| Benefact Trust | 0 | -164,798 | -164,798 |
| Sundry Income | 0 | -236,314 | -236,314 |
| ODBF Admin <br> Apportionment of support costs (FTE - not including support posts) | 119,336 | -200,242 | -80,906 |
|  | 840,386 |  | 840,386 |
| Support for Parish Ministry Total | 2,480,942 | -684,351 | 1,796,591 |
| National Church Costs (Votes 2-5) | 1,036,576 | 0 | 1,036,576 |
|  |  |  |  |
| Grants |  |  |  |
| Board of Education Grant | 291,472 | 0 | 291,472 |
| University appointments \& Ecumenical Grant | 75,548 | 0 | 75,548 |
| Grants: PACT \& ODCD | 101,700 | 0 | 101,700 |
| Partnership in World Mission | 71,065 | 0 | 71,065 |
| Apportionment of support costs (FTE - not including support posts) | 53,642 |  | 53,642 |
| Grants Expenditure Total | 593,427 | 0 | 593,427 |
|  |  |  |  |
| Support Costs (Memo Only) |  |  |  |
| Secretariat | 233,410 | 0 | 233,410 |
| Finance | 372,538 | 0 | 372,538 |
| HR | 348,069 | 0 | 348,069 |
| Governance Costs | 260,785 | 0 | 260,785 |
| ICT | 234,180 | 0 | 234,180 |
| Church House Facilities | 339,074 | 0 | 339,074 |
| Support Costs Total | 1,788,056 | 0 | 1,788,056 |
| Support Costs (Apportioned to Key Budget Heads) | -1,788,056 |  | -1,788,056 |
|  | 0 | 0 | 0 |
|  |  |  |  |
| Parish Share |  |  |  |
| Parish Share Requested | 0 | -20,692,173 | -20,692,173 |
| Anticipated Under Collection | 0 | 1,066,070 | 1,066,070 |
| Rebates | 0 | 517,929 | 517,929 |
| Net Parish Share | 0 | -19,108,174 | -19,108,174 |
| Vacancy Provision | 0 | 220,000 | 220,000 |
| Adjusted Parish Share | 0 | -18,888,174 | -18,888,174 |
| Core Budget Deficit/(Surplus) | 27,326,287 | -27,362,545 | -36,258 |

## ODBF 5-year projections

## Objective

What follows is a summary of a new 5-year projection model which links all of the funds held on the ODBF Balance Sheet to 31.12 .28 . As with any projection, the further into the future a projection goes, the less reliable it becomes, but it does give us a indication of the direction of travel of the DBF's finances, based on assumptions as set out below.

This paper has been reviewed by the DBF Finance Committee \& Bishop's Council, whilst the core budget summary \& assumptions has been part of the Autumn Financial Briefings.

Summary

|  |  |  |  | 2024 | 2025 | 2026 | 2027 | 2028 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | £'000 | £'000 | £'000 | £'000 | £'000 |
| Core budget (Share funded) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Opening unrestricted fund balance (est) |  |  | 18,398 | 18,434 | 18,484 | 18,391 | 18,285 |
|  | Projected Surplus/(Deficit) - core budget |  |  | 36 | 50 | (93) | (106) | (224) |
|  | Closing unrestricted fund balance |  |  | 18,434 | 18,484 | 18,391 | 18,285 | 18,061 |
|  |  |  |  |  |  |  |  |  |
|  | Calculated Reserves (Months) |  |  | 3.5 | 3.4 | 3.3 | 3.2 | 2.9 |
|  | Reserves Policy (Months) |  |  | 3 | 3 | 3 | 3 | 3 |
|  |  |  |  |  |  |  |  |  |
| UTR Fund (Designated) |  |  |  |  |  |  |  |  |
|  | Fund balance |  |  | 20,442 | 19,570 | 15,787 | 12,008 | 8,220 |
|  |  |  |  |  |  |  |  |  |
| Other Designated (Total) |  |  |  | 766 | 706 | 601 | 503 | 411 |
|  |  |  |  |  |  |  |  |  |
| Board Properties Fund |  |  |  | 74,755 | 74,755 | 76,998 | 82,003 | 86,513 |
|  |  |  |  |  |  |  |  |  |
| Other funds (projected year end fund balances) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Restricted |  |  | 2,359 | 2,309 | 2,259 | 2,209 | 2,159 |
|  |  |  |  |  |  |  |  |  |
|  | Endowment Funds |  |  | 396,850 | 400,137 | 411,458 | 433,198 | 453,156 |
|  |  |  |  |  |  |  |  |  |
| Total Funds |  |  |  | 513,606 | 515,961 | 525,494 | 548,206 | 568,520 |

The summary above picks up projected movements in each fund on the ODBF Balance Sheet.
The 2024 numbers are taken from the separate paper to Bishop's Council detailing the revised 2024 budget.

The core budget has been projected using the following assumptions:

| Key Assumptions: | 2024 | 2025 | 2026 | 2027 | 2028 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Annual increase in Parish Share on prior year | 3.00\% | 3.00\% | 2.00\% | 2.00\% | 2.00\% |
| Stipendiary clergy \& layworkers posts | 309.75 | 309.75 | 309.75 | 309.75 | 309.75 |
| Average clergy vacancies | 26 | 28 | 28 | 28 | 28 |
| Curates in training - expected average nos | 59.00 | 56.00 | 56.00 | 56.00 | 56.00 |
| Associate Archdeacons | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Stipend increase from 1 April each year | 5.00\% | 4.00\% | 2.00\% | 2.00\% | 2.00\% |
| NMS inflation | 5.00\% | 4.00\% | 3.00\% | 2.00\% | 2.00\% |
| Salary cost increase from 1 Sept each year | 5.00\% | 4.00\% | 2.00\% | 2.00\% | 2.00\% |
| Annual increase in clergy housing repairs | 3.40\% | 2.00\% | 2.00\% | 2.00\% | 2.00\% |
| General inflation assumption | 3.40\% | 2.00\% | 2.00\% | 2.00\% | 2.00\% |
| Clergy pension contribution rate | 28.00\% | 28.00\% | 28.00\% | 28.00\% | 28.00\% |
| Staff defined contribution rate for new scheme | 12.50\% | 12.50\% | 12.50\% | 12.50\% | 12.50\% |
| Share capping ceiling | 5.00\% | 4.00\% | 4.00\% | 4.00\% | 4.00\% |
| Share capping floor | 1.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% |
| Anticipated share under collection rate | 5.50\% | 5.00\% | 4.50\% | 4.00\% | 4.00\% |

Diocesan Synod is invited to note the 5-year projections.
John Orridge (October 2023)

## 2024 Parish Share Allocation




## 2024 Parish Share Allocation



## 2024 Parish Share Allocation

```
Deanery
Chford Archdeaconry Changes from 1st draft 2024 share
Cowley
Berks Archdeaconry
Bracknell
(David Brown) no house
Englefield now 0.4FTE (no house)
Maidenhead and Windsc}\mathrm{ Walbury Beacon Rector now 1 FTE
Sonning Wokingham Associate Clergy now 1 FTE
Bucks Archdeaconry
    Amersham
    Amleshury
    Aylesbury 
    Burnham and Slough
    Claydon
    Milton Keynes
                            #chley post being phased in to share scheme. Stantonbury post now 1 FTE
    ursley
    Mursley
Wendover
Dorchester Archdeaconr
Abingdon A
Abingdon Cuddesdon
Bicester and Islip
Chipping Norton
Deddington
Vale of White Horse
Wallingford
Wantage
Wantage
Woodstock
OXFORD DIOCESE
```

| Oxford Diocesan Board of Finance |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Diocesan Capital Budget 2024 |  |  |  |  |  |
| Capital Budget |  | 2023 Budget £000 |  | 2024 Budget £000 |  |
| Capital Expenditure |  |  |  |  |  |
| Computers and ICT |  | 22 |  | 25 |  |
| Office equipment |  | 3 |  | 4 |  |
|  |  | 25 |  | 29 |  |
| Capital Receipts |  | - |  | - |  |
| Net Capital Expenditure |  | 25 |  | 29 |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Capital Transactions (Houses) | Houses |  | Houses |  |  |
| Board Property transactions: designated funds |  |  |  |  |  |
| Purchases of Board houses |  | - | 1 | (600) |  |
| Major capital improvements/new builds - Board | 1 | (700) |  | (100) |  |
| Sales of Board houses: designated funds | 2 | 1,675 | 1 | 800 |  |
| Board Property Fund Net cash inflow /(outflow) (A) |  | 975 |  | 100 |  |
|  |  |  |  |  |  |
| Parsonage property transactions: restricted funds |  |  |  |  |  |
| Purchases of parsonage houses/land | 4 | $(4,500)$ | 5 | $(5,000)$ |  |
| Major capital improvements/new builds - Parsonage | - | - | - |  |  |
| Sales of Parsonage houses | 3 | 4,300 | 2 | 1,650 |  |
| Parsonage Property Fund Net cash inflow /(outflow) (B) |  | (200) |  | $(3,350)$ |  |
|  |  |  |  |  |  |
| Glebe funded working assets : restricted funds |  |  |  |  |  |
| Purchases of Glebe funded houses | 3 | $(3,000)$ |  | - |  |
| Major capital improvements/new builds - Glebe funded houses |  | - |  | - |  |
| Sales of Glebe funded houses and related land |  | - |  | - |  |
| Glebe funded working assets fund net cash inflow/(ouflow) (C) |  | $(3,000)$ |  | - |  |
|  |  |  |  |  |  |
| Total net (request)/inflow (A)+(B)+(C) |  | $(2,225)$ |  | $(3,250)$ |  |
|  |  |  |  |  |  |
| Notes |  |  |  |  |  |

Figures from Master Capital report as at 13th Oct 2023 in discussion with the Director of Property \& Head of Property Transactions.

