



 THE CHURCH  
OF ENGLAND

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OXFORD DIOCESAN  
REGISTRY

John Rees MA LLB M Phil  
*Registrar of the Diocese*

21 October 2016

Darren Oliver BA LLB  
*Deputy Registrar of the Diocese*

Dear lay member of the Diocesan Synod

Sara Leader LLB  
Helen Lambourne  
*Registry Clerks*

**Vacancy in See Committee 2016-2019**

I am inviting nominations for elected lay members of the Vacancy in See Committee.

The Rules require that there should at all times be a Vacancy in See Committee, in case of accident, illness, emergency, resignation, or retirement. The work of the Vacancy in See Committee is to prepare for the appointment of a new bishop, in the event that a vacancy should arise.

Its function in that event would be like the role of a PCC preparing a parish profile, but on a diocese-wide scale. Its work (if it is needed) would require several meetings over a period of six months or so.

Its composition is largely *ex officio*, and many of the clergy and lay members are those who were elected to serve on the present General Synod. However, there is a requirement that each archdeaconry be more or less equally represented, and that there should be not less than two directly elected members.

There is sufficient representation from the Berkshire archdeaconry so, to secure appropriate representation, we need to elect **6 additional lay members** as follows:

- **1 from the Oxford archdeaconry**
- **1 from the Buckingham archdeaconry**
- **4 from the Dorchester archdeaconry**

If you would like to nominate someone you consider would be suitable in this role, please read the enclosed guidance notes carefully, approach the individual to ensure they would be willing to serve, then complete and return the enclosed nomination form to me by **12 noon on 18 November 2016**. If an election needs to be run, I shall circulate voting forms later that month.

With all good wishes.

**Revd Canon John Rees**