



Return of Parish Finance : January to December 2007

Diocese : _____ Deanery : _____ Parish : _____

Other churches included : _____

For office use only	

Please read the accompanying notes carefully. They will help you complete this form accurately.

INCOMING RESOURCES		(nearest £)	(nearest £)
Note	Voluntary Income	UNRESTRICTED	RESTRICTED
1	Tax efficient planned giving (net of Tax recovered by the PCC)	<input type="text"/>	<input type="text"/>
2	Other planned giving	<input type="text"/>	<input type="text"/>
3	Collections of loose cash at services	<input type="text"/>	<input type="text"/>
4	All other RECURRING giving / donations	<input type="text"/>	<input type="text"/>
5	All NON-RECURRING giving / donations (inc Special Appeals)	<input type="text"/>	<input type="text"/>
6	All tax recovered through Gift Aid	<input type="text"/>	<input type="text"/>
7	Legacies received (capital value)	<input type="text"/>	<input type="text"/>
8	RECURRING grants	<input type="text"/>	<input type="text"/>
8a	NON-RECURRING or one-off grants	<input type="text"/>	<input type="text"/>
	TOTAL	<input type="text"/>	<input type="text"/>
Activities for Generating Funds			
9	Fund raising (gross amount)	<input type="text"/>	<input type="text"/>
Income from Investments			
10	Dividends, interest, income from property etc	<input type="text"/>	<input type="text"/>
Church Activities			
11	Parochial fees retained by the PCC	<input type="text"/>	<input type="text"/>
12	Bookstall, hall lettings, magazine advertising & sales, etc. (gross amount)	<input type="text"/>	<input type="text"/>
13	Other incoming resources	<input type="text"/>	<input type="text"/>

TOTAL INCOMING RESOURCES (from Financial Statements excluding any revaluation of assets)		
Unrestricted	Restricted	TOTAL
<input type="text"/>	<input type="text"/>	<input type="text"/>

PLANNED GIVERS AND LEGACIES			
14	Number of tax efficient planned givers	<input type="text"/>	<i>Please do not forget to include these details on planned giving and legacies.</i>
15	Number of other planned givers	<input type="text"/>	
16	Number of new legacies received	<input type="text"/>	

RESOURCES EXPENDED		(nearest £)
17	Costs of Generating Funds (Fundraising costs etc)	<input type="text"/>
18	All Mission Giving and Charitable Grants & Donations	<input type="text"/>
Church Activities		
19	Parish share paid to Diocese	<input type="text"/>
20	Salaries / honoraria (youth worker, organist, administrator, etc.)	<input type="text"/>
21	Expenses (of clergy, pastoral staff, youth workers etc)	<input type="text"/>
22	Church running expenses (insurance, cleaning, admin costs, routine maintenance, upkeep of services, churchyard)	<input type="text"/>
23	Church utility bills (gas, electricity, water, oil,)	<input type="text"/>
24	Costs of Trading (Magazine, Hall and Bookstall costs etc)	<input type="text"/>
25	Governance Costs (examination or audit fee)	<input type="text"/>
	TOTAL	<input type="text"/>

MAJOR CAPITAL EXPENDITURE		
26	Major repairs to the church building including redecoration	<input type="text"/>
27	Major repairs to church hall or other PCC property inc redecoration	<input type="text"/>
28	New building work to the church, church hall, clergy housing or any other PCC property.	<input type="text"/>

TOTAL RESOURCES EXPENDED (from Financial Statements)		
Unrestricted	Restricted	TOTAL
<input type="text"/>	<input type="text"/>	<input type="text"/>

ACCOUNTING BASIS			
On which basis were your accounts prepared? (please tick ONE)			
29	RECEIPTS AND PAYMENTS	<input type="checkbox"/>	ACCRUALS <input type="checkbox"/>

NAME (BLOCK CAPITALS) _____ Position _____ Date _____ Contact (Phone or E-mail) _____

THANK YOU for completing this form. PLEASE RETURN THIS FORM TO YOUR DEANERY LAY CHAIR BY 31 MAY 2008.